

Diane Sizemore

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Objective

Experienced social worker with +5 years direct client services and +2 years human services supervisory experience. Seeking opportunity to develop upcoming social workers and supporting the social work profession through teaching and overseeing the Child Welfare Professional Development Project at Stephen F. Austin State University.

Experience

Texas Health and Human Services-Supervisor January 2015-current

- Train and mentor staff
- Provide development opportunities through special projects and delegation
- Complete detailed reports for timely submission and monitoring staff progress and areas of improvement
- Facilitate trainings for staff in other offices
- Develop and launch regional Job Shadowing Program

Texas Health and Human Services-Texas Works Advisor July 2011-December 2014

- Provide direct client services for those in need of assistance: SNAP (Food Stamps), Medicaid, and TANF (Cash Assistance)
- Determine eligibility through client need evaluation including interviewing and verifying income and resources
- Provide referrals to other agencies to help with other needs of clients
- Provide assistance to coworkers

Love INC-Homelessness Prevention Case Manager September 2009-July 2011

- Provide direct client services for those in need of rent and utility assistance
- Determine eligibility through client need evaluation including interviewing and verifying income
- Develop relationship with local agencies to coordinate services for clients
- Assist in agency fund raisers

Family Crisis Center-Sexual Assault Services Advocate March 2009-August 2009

- Provide hospital accompaniments to victims of sexual assault
- Advocate on behalf of victims of sexual assault
- Maintain relationships with local agencies and law enforcement to ensure clients needs are met
- Train and mentor new staff and volunteers
- Assist in Child Abuse Prevention and Sexual Assault Awareness activities

SFASU Child Welfare Project Library Assistant September 2007-December 2008

- Provide training material to foster parents to meet their specific needs
- Assist in planning foster parent training conferences
- Aid Social Work students find relevant material to their studies
- Review and enter materials into library database



Education

Stephen F. Austin State University
Masters of Social Work

September 2007-May 2009

Southwestern University
Bachelor of Arts in Religion, minor in Sociology

September 2003-December 2006

Skills

I am able to use a personal computer and am very familiar with Microsoft Office, including Outlook, PowerPoint, Word, and Excel. I am a quick learner. I have great patience and am able to explain things well to those who are learning. I am able to remain calm in stressful situations.